

Riverside Township School District

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Michael W. Adams
Superintendent of Schools
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Robert O'Brien
Business Administrator/Board Secretary
Ext. 1112

REGULAR BOARD OF EDUCATION MEETING AGENDA **February 8, 2024**

A. Opening of Meeting

1. Call to Order – 7:00 p.m.
2. Roll Call
 - Mrs. Deborah Graf
 - Mr. Eric Mossop
 - Dr. Scott Parker
 - Mrs. Savithri Pinho
 - Mrs. Julie Sierra
 - Ms. Nicole Strough
 - Mrs. Bridget Winerling
 - Mrs. Rachael Wrice
 - Mrs. Sabra Wrice
3. Flag Salute
4. Appointment of New Board Member, Maria Pinho
5. Swearing in of New Board Member, Maria Pinho
6. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published
7. Presentation-Student Data Systems (SSDS)-Mr. Adams
8. Presentation-HIB Bi-Annual Report-Mr. Adams
9. Student Council Representative – Emily Valverde
10. Barbara Ann Milch – Good News
11. Students of the Month-Mr. Shumway/Ms. Follis/Mr. Micucci
12. Visual and Performing Arts Students of the Month-Mr. Huber, Mr. Jackamonis, Mr. Bekarciak

Opening of Meeting (continued)

13. Athletes of the Month – Ms. O’Halloran

14. Correspondence

15. From the Audience – Agenda Items Only

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes’ duration. All remarks should be addressed to the presiding officer.

B. Recommended Actions

1. Routine Matters

a. Approval of Minutes

Regular Meeting	01-04-24
Full Board Workshop	01-04-24
Reorganization Meeting	01-04-24
Reorganization Workshop	01-04-24

b. Approval of Financial Reports

Treasurer’s Report	12-31-23
Board Secretary’s Report	12-31-23
Cafeteria Financial Report	12-31-23
Student Activities Report	12-31-23
Athletic Council	12-31-23
Budget Status Report	12-31-23
Board Secretary’s Certification Budgetary Line Item Status	12-31-23

c. Bills - Regular & Cafeteria

2. New Business

BUSINESS & FINANCIAL

a. Transfers

Whereas, the State Department of Education permits transfers among the school district’s budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfers, as attached.

BUSINESS & FINANCIAL (continued)

b. Fire Drill and Security Report

Resolved that the Riverside Township Board of Education hereby approves the January Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robert O'Brien, School Safety Officer, as attached.

c. School District Liaison to Law Enforcement Authorities

Resolved that the Riverside Township Board of Education hereby appoints Robert O'Brien as School District Liaison to Law Enforcement Authorities.

d. Bordentown School District Tuition

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Bordentown School District for the 2023-2024 academic year, at a per pupil cost of \$15,121 for one (1) Elementary School homeless student.

e. Madden & Madden Legal Services Agreement

Resolved that the Riverside Township Board of Education hereby affirms the attached legal services agreement with Madden & Madden Law Firm.

f. Pennoni Associates Inc. Service Agreement

Resolved that the Riverside Township Board of Education hereby affirms the attached agreement with Pennoni Associates Inc. to provide engineering services related to the District's Pre-K Facilities Expansion project.

g. Pre-K Facilities Expansion Grant Acceptance

Resolved that the Riverside Township Board of Education hereby approves the acceptance of the NJDOE Pre-K Facilities Expansion Grant award in the amount of \$2,678,006 for the purpose of constructing a new early childhood center.

h. Virtua Occupational Health Service Agreement

Resolved that the Riverside Township Board of Education hereby approves the attached agreement with Virtua Occupational Health to perform pre-employment health exams for the 2024 calendar year.

i. Audit

Resolved that the Riverside Township Board of Education hereby accepts and approves the 2022-2023 audit as presented.

j. Audit Corrective Action Plan

Resolved that the Riverside Township Board of Education hereby accepts and approves the 2022-2023 audit corrective action plan, as attached

k. Life Skills Training Program Grant

Be it Resolved that the Riverside Board of Education hereby approves the application submission for the Botvin Life Skills Training High School grant.

BUSINESS & FINANCIAL (continued)

l. USDOE Computer Science Grant

Be it Resolved that the Riverside Board of Education hereby approves the application submission for the Extending the Computer Science Pipeline grant for the Middle School.

m. Y 2024 Local Recreation Improvement Grant

Resolved that the Riverside Township Board of Education hereby approves the submission of the 2024 Local Recreational Improvement Grant for the purpose of funding improvements to the District's recreational facilities.

PERSONNEL

a. Staff Development

Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2023-2024 school year, as attached.

b. Substitute

Resolved that the Riverside Township Board of Education hereby approves Branden Lee as a substitute custodian for the 2023-2024 school year.

c. Teacher/Class Visit

Resolved that the Riverside Township Board of Education hereby approves Joseph Rosato, Certified ELL Teacher in Palmyra School District, to participate in classroom observations in the RMS and RHS classrooms with Mrs. Takase-Kay, Mrs. Biviano, Mrs. Kimball, and Mrs. Smith, in order to observe the district's ELL program, on February 13, 2024.

d. Teacher/Class Visit

Resolved that the Riverside Township Board of Education hereby approves the following certified teachers from the Palmyra School District to participate in a classroom visit in the RES 3rd, 4th, and 5th grade mathematics classrooms to see the i-Ready math programs in action, during the week of April 8, 2024:

Kristen Heller
Stephanie Shubiak
Lauren Bowen
Kate Faucett
Matthew Bowen

e. New Employees

Resolved that the Riverside Township Board of Education hereby approves the following staff members, for the 2023-2024 school year, as recommended by the Superintendent:

1. Adriana Winkelspecht, Elementary School Ambulatory Aide at the hourly rate of \$20.96, start date to be determined pending criminal history review.
2. Brianna Taylor, Elementary School Ambulatory Aide at the hourly rate of \$20.96, start date to be determined pending criminal history review.

PERSONNEL (continued)

f. Volunteers

Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2023-2024 school year.

<u>Name</u>	<u>Position</u>
Dana Ruggieri	Civil Air Patrol Advisor
John McElroy	Baseball Volunteer
Tony Reale	Varsity Softball Volunteer
Alexandra (Allie) Jenkins	Varsity Softball Volunteer
William (Bill) Terzes	Varsity Softball Volunteer
Nancy Fritz	Varsity Softball Volunteer
Donald Jack	RMS Baseball Coach Volunteer
Bradley DiFrancesco	RMS Baseball Coach Volunteer
Dan Stellwag	HS Track Volunteer
Travis Perinho	HS Track Volunteer

g. Leave Requests

Resolved that the Riverside Township Board of Education hereby approves the leave of absence request from the employees listed below, for the period indicated:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Joanne Devenny	RHS Instructional Aide	03/11/2024-04/30/2024
Kerri Amoriello	RES Basic Skills Teacher	02/01/2024-02/28/2024
Colleen Tete	RES Phys. Ed Teacher	01/16/2024-02/16/2024
Casey Craig	RES Kindergarten Teacher	05/13/2024-06/14/2024
Michelle Simensen	RES 2 nd Grade Teacher	04/22/2024-05/20/2024
Emily Young	RES Kindergarten Teacher	08/29/2024-10/02/2024

h. Unpaid Leave Request

Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence requests from the employees listed below, for the periods indicated:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Vanessa Connearney	RES Guidance Counselor	05/02/2024-05/07/2024

i. New Jersey Family Leave

Resolved that the Riverside Township Board of Education hereby approves the unpaid New Jersey Family Leave request from the employees listed below, for the period indicated in the 2023-2024 and 2024-2025 School Years:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Casey Craig	RES Kindergarten Teacher	08/29/2024-11/29/2024
Michelle Fassano	RHS Ambulatory Aide	01/31/2024-02/28/2024
Michelle Simensen	RES 2 nd Grade Teacher	10/30/2024-12/20/2024

PERSONNEL (continued)

j. Federal Family Leave

Resolved that the Riverside Township Board of Education hereby approves the unpaid New Jersey Family Leave request from the employees listed below, for the period indicated in the 2023-2024 and 2024-2025 School Years:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Michelle Simensen	RES 2 nd Grade Teacher	05/21/2024-10/29/2024
Emily Young	RES Kindergarten Teacher	10/03/2024-12/20/2024

k. Bus Driver

Resolved that the Riverside Township Board of Education hereby approves Carmine Cesare, Cinnaminson BOE contracted bus driver, to be paid the stipend amounts below based on the amount of Riverside Township sports trips run for the fall, winter, and spring sport seasons.

Stipend Amounts:

1. Obtain CDL and drive minimum of 1 trip during school year: \$250
2. Drive a minimum of 10 trips during a particular season: \$1,000 (Up to \$3,000 in school year)
3. Additional stipend over 10 trips in particular season:
 - a. 11-20 trips: \$120/trip
 - b. 21-30 trips: \$140/trip
 - c. 30 or more trips: \$160/trip

l. Job Descriptions

Resolved that the Riverside Township Board of Education hereby approves the following job descriptions, as attached:

1. Guidance Office Clerk
2. Guidance Office Secretary

m. 2024- Sports Night Worker List

Resolved that the Riverside Township Board of Education hereby approves the 2024 Sports Worker Night list, as attached.

STUDENTS

a. Fundraisers

Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2023-2024 school year, as attached.

b. Field Trips

Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2023-2024 school year, as attached.

STUDENTS (continued)

c. Spring Sports Schedules

Resolved that the Riverside Township Board of Education hereby approves the Spring Sports schedules, as attached.

d. Home/Bedside Instruction

Resolved that the Riverside Township Board of Education hereby approves the following home/bedside instruction, for the 2023-2024 school year:

ID#
240334

From
December 26, 2023

To
March 03, 2024

PROGRAM

a. Nursing Services Board Reports

Resolved that the Riverside Township Board of Education hereby approves the November 2023 and December 2023 Nursing Services Board Reports for Riverside Middle/High School and for Riverside Elementary School, as attached.

POLICY

a. None at this time.

FACILITIES

a. Facility Use

Resolved that the Riverside Township Board of Education hereby approves the facility/building use request for the 2023-2024 school year, as attached.

C. Committee Reports

Personnel & Employee Relations
Finance & Insurance
Buildings & Grounds
Athletics
Curriculum
Safety & Security
Student Government
Delegate to BCSBA
Delegate to NJSBA
Delanco Representative

Deborah Graf
Maria Pinho
Rachael Wrice
Sabra Wrice
Savithri Koka
Bridget Winerling
Maria Pinho
Maria Pinho
Savithri Koka
Eric Mossop

D. Acknowledgment of Visitors

E. Adjournment

Attachments available in the board office upon request.